



Board of Directors
Board Meeting Minutes
July 17, 2019

Free Horizon Montessori PK – 8
Montessori for the 21st Century - A Place to Learn. A Place to Belong

1. Meeting called to order at: 6:30pm
 - o Board Members Present: Clark Frye, Alison Fuhr, Lisa Cernick, Diane Fox, Jonathan Spitze and Aneta Rettig
 - o Board Members Absent: John Frost (unexcused)
 - o Staff Members Present: Kresta Vuolo, Miera Nagy, Donetta MacDonald
 - o CSN: None
2. Approval of Agenda for current meeting: Motion to approve by Alison. Seconded by Jonathan. Unanimous approval.
3. Approval of Minutes from 6/5/19 meeting: Minor changes. Motion to approve by Jonathan. Seconded by Clark. Unanimous approval.
4. Public Comment and Celebration: Carpet installation and playground construction is ongoing. Completion not expected to occur before school start due to minor construction delays.
5. Principal Update: Enrollment update. A few available spots are currently being offered on waitlisted families. The school officially became an option school within the Jeffco system – new district support staff assigned. A new teacher opening in P3 due to a teacher not returning from maternity leave. More staff interviews scheduled for other known open positions.
6. Schedule Regular Monthly Meetings: August meeting to be rescheduled via an online poll. Board meeting calendar to be reviewed at the next meeting to mitigate any conflict.
7. Facilities Committee Renewal: The policy manual identifies the facilities committee as a standing committee without the end date. The committee has been assigned a task of defining its role and setting up new goals prior to the October Board meeting.
8. Policy Manual: the final version of the manual omitted an allocation percentage for the Pleasant View articulation area as an enrollment priority category. Board's prior discussions were based on the 10% allocation of remaining spots after categories with higher priority have been filled. A discussion and the first read of the following policy: "Children residing within the Pleasant View articulation area as it existed during the 2016-17 school year, shall be allocated 10% of available openings of each grade level during round one of the Choice Enrollment." Submission and posting to be postponed until after the second read of the policy.

9. Review SWOT analysis and identify strategic goals for 2019/2020 school year: Discussion on the possible goals based on the SWOT analysis completed at the June meeting. The Board agreed to focus on the following 3 focus areas for the year:
- Development of a strategic plan for the school and a roadmap for the next 5 years to support manifestation of our existing mission and vision, under a new paradigm of an option school with innovation status with its current location in a Pleasant View area. A focused strategic planning session was discussed as a preferred option.
 - Reinforcing the community; ideas: campus beautification day, community meeting with Jeffco transition staff, coffee with the principal, staff of the month celebration
 - Working toward AMS accreditation

10. Assignments:

- Aneta to set up a doodle poll for August meeting date.
- Aneta to add to agenda review of the Board meeting calendar: All Board members to review the 2019-20 meeting calendar to determine if adjustments are needed.
- Aneta to add second read and a vote of Pleasant View priority policy to the August's meeting agenda.
- Miera to notify the facilities committee to define committee goals and present them at the October's Board meeting.
- Aneta to create a process for agenda development and a template to include consent agenda items (Monday notification for agenda items, including committee updates, Thursday deadline for consent items, Friday posting of the agenda); Miera to provide sample dashboard for committee updates to Aneta.
- Aneta to set up a doodle poll for September/October strategic planning session (Saturday)
- Aneta to add 30 minutes each to the next meeting agenda to discuss the reinforcing community and AMS accreditation focus areas.
- Alison to review the Board policy manual prior to the next meeting.

11. Adjournment: Jonathan motioned to adjourn at 8:37 pm. Clark seconded. Unanimous agreement.

In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the "executive session". The Sunshine Law strictly defines eight (8) criteria under which a private executive session can be held, personnel discussion being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.

