



Board of Directors  
Board Meeting Minutes  
June 8, 2017

Free Horizon Montessori PK-8  
Montessori for the 21st Century - a place to learn, a place to belong

1. Meeting called to order at: 6:00 p.m.  
Board Members Present: Jennifer Stickel, Alexandra Ramsay, Lisa Cernick, Roger Pool, Jill Fricker, Jonathan Spitze, Hilary Hobson (arrived at 7:13pm)  
Staff Members Present: Miera Nagy, Kresta Vuolo, Megan Wells, Beth Helmke, Casey Stalker (arrived at 6:58pm)  
Absent:  
Reading of Mission, Vision, and Motto
2. Approval of Agenda for current meeting: a) Remove Items #14 and #15; b) Need a vote on a proposed a Budget Change – adding a Finance Committee update after Principal update – Agenda changes approved unanimously
3. Consent Agenda: Approval of minutes from 5/11/17 meeting – a) Correct spelling of Alex's name, b) Correct Linda's Montessori training information, c) Clarify that Jill Fricker was presenting as a parent, not a Board member. Motion by Alex to approve with minutes from 5/11/17 second by Jill. Approved unanimously.
4. Public Comment and Celebration: a) Campus Beautification Day – a shed was constructed, lots of grounds maintenance completed, many participants were there, shade structure still needs to be finished. b) Talent Show - performers ages 3-15, Friday night worked out well. c) Continuation and Graduation ceremonies went well. d) Margaret King and Rita Meuret retired. e) Aliona had her baby – she will be back from leave in mid-September. f) Celebrated 10 years for Donnetta McDonald. g) Transitions for new staff and new positions are going well.
5. CSN Update: Welcome BBQ on June 9<sup>th</sup>, Completed Preliminary Budget Approval, May be bringing back monthly meetings – possible combo with Tapas and Workshops, Spring Fling painting night rescheduled for June 15<sup>th</sup>
6. Staff Update: No updates.
7. Principal Update: See dash. Admin/Staff: Childcare Director and Primary Float started. Middle School Math Teacher Hired. Technology Specialist Hired – has started. Lunch Server Hired. Financial Secretary Position Filled. Interviews continuing for open positions. Still need to post Enrollment and Communications Coordinator and Educational Assistants. Calendar of Events has been set for next year. Students: Student Led Conferences completed at the end of year, Field Day, End of year events were a success. More current students being retained = less new student orientation days needed. Enrollment for next school year is holding steady despite several unexpected family moves. No wait list for most grades.

- a) Finance Committee Update - Didn't move as far along as expected in playground work this fiscal year due to Pleasantville campus exploration. Beth is suggesting moving those allocated funds to Professional Development to support staff credentialing (Ellen Z. and Linda D.). Motion by Roger to move funds from Contingency to Professional Development, Second by Jonathan. Unanimously approved.
8. Facilities / Capital Planning Committee Updates: Play yard project is currently on hold. Miera is monitoring Get Outdoor Colorado Grant process and deadline. Request by Admin to change some aspects of the Facilities Committee. Going from committee membership of "up to 8" to "up to 11". Request to add a community member as well as Staff Members. Request to add clarification of commitment to be a member of the committee. Discussion about how Board can support structure of committees and expectations set for committees without getting involved in Operations. Motion by Roger to continue Facilities Committee with recommended changes. Second by Alex. Approved unanimously.
  9. Pleasantview Update: Miera and Beth: Took another tour of Pleasantview to continue assessment of the property. Waiting for appraisal number for 581 Conference PI – expecting a report next week. That will give us more information about how to proceed with Pleasantview. Multiple proposals for broker services have been submitted to FHM.
  10. BoD Strategic Planning:
    - a. Branding and Identity: Will address Board's role at the retreat. Received second round of logos from Warren Tech – moving in the right direction, still work to be done. New school website will launch August 1<sup>st</sup>.
    - b. Capital Planning: Updates are in Facilities Committee and Pleasantview Update sections
    - c. Internal Communication: Will address Board's role at the retreat.
    - d. Middle School: Committee last met before May Board meeting. Kresta has information to share at next Board meeting.
  11. Annual Board Retreat: Thursday, June 15<sup>th</sup> and Tuesday, July 25<sup>th</sup>. Both retreat nights are scheduled from 6-9pm. Goal is to review all school goals – Board, UIP, SAC, Principal, etc. and see where goals can be streamlined/aligned. Discussed end goal of retreat time. UIP goals can be found on the CDE website. Discuss how to insure that we are holding people accountable for the correct things.
  12. Board Self Evaluation: Governance Committee will be sending out the internal Board audit survey.
  13. Community Outreach: Nothing currently
  14. Executive Session – item removed by unanimous vote at the beginning of the meeting
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16. Assignments: Jill and Jennifer will work on Board Retreat agenda. All Board Members need to complete survey sent by Governance Committee.

17. Adjournment: 7:40 PM Motion to adjourn. Jonathan moves, Hilary second, passes unanimously.

*\*In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the "executive session." The Sunshine Law strictly defines eight criteria under which a private, Executive Session can be held, personnel discussions being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.*