

Free Horizon Montessori
Board of Directors – Special Meeting
Board Meeting Minutes
September 8, 2016

1. Meeting called to order at: 6:02 p.m.
Board Members Present: Alexandra Ramsay, Chris Webber, Neil Belstock, Jennifer Stickel, Hilary Hobson, Roger Pool, Jill Fricker
Staff Members Present: Beth Helmke, Kresta Vuolo, Casey Stalker, Kristin Shadowlight
Community Members: Jennifer Berger, Lisa Cernick, Matt DeAngelis
Absent:
Reading of Mission, Vision, and Motto
2. Approval of Agenda for current meeting: Change: Move item 7 and 8 prior to 5. Add Discussion on board packets in assignment (17). Motion to approve by Alex, Second by Neil. Unanimous approval.
3. Consent Agenda: Motion by Neil, second by Alex. Approved unanimously. Includes minutes from 8/2/16
4. Public Comment and Celebration: Thanks for staff with start of year and carline. Parents responsive to not coming to carline too early and with positive increase in Golden PD patrols. Highest enrolment for summer camp leading to some increase in enrolment to school. Great start to school year. BAC highest enrolment yet. Started pre-order for lunch with good success. High enrolment for after care clubs. New UE student photography selected to go into VP Biden's home and displayed in Denver art museum.
5. CSN Update: Fox fun run on Sept 30. Expecting \$12K raised. MS will be able to use the money they raise for their annual trip. Spirit gear store to open Sept 19-Oct 2. Separate store that staff and teachers can order and one for general ordering. CSN meeting on Monday in PE room at 6pm – volunteer fair and 3A/3B Q and A.
6. Staff Update: nothing to report.
7. Bond Refinance Presentation: DA Davidson presentation.
8. Committee Updates:
 - a. Governance no updates,
 - b. SAC Updates – Aug 31 meeting, new data for UIP to be reviewed, meeting 3rd Wednesday of the month, still need some more members, may need special board meeting to approve UIP prior to submission (Sept 30th).
 - c. Finance: audit completed. Draft report within the next week. Get to Jeffco by Nov 1st deadline.
 - d. Charter Location: MOU almost ready to send to GVCA.
 - e. Facilities: Lead testing done for all neighborhood schools. City of Golden will do free sample size testing to determine if we need to do full private testing. RFP not gone out for another round – to be sent out soon.
 - f. Branding / Communications: Not yet scheduled a meeting.

9. Principal Update: see dash. Lots of professional development topics available. Annual behavior assembly held. CMAS data to be shared next time. MS committee starting to be put together to determine how to address moving 6 grade to MS. Total FTE hitting on 308.9 as anticipated.
10. Bond Refinance Presentation: BB&T – Maggie Caschette and Matt O’Meara
11. BoD Strategic Planning:
 - a. Branding: no new updates, committee to start soon – combined with communications focus.
 - b. Capital Planning: no new updates, RFP to go out again for playground. Also need to review the construction needs / desires as it relates to 6th grade in MS
 - i. Lots of requirement based on Kresta and Beth. Board wants to ensure that they aren’t getting burned out. May need some temporary help for given situations and to bridge to growth.
 - ii. Question on what would Kresta/Beth need or want to help relieve some of this? Request to review and let the board know.
 - c. Internal Communication: Group needs some direction on how to proceed and how to interface with existing needs.
 - d. Middle School: Unclear on what strategic goal is relating to change with 6th into MS. May have larger influence of external factors. These may have positive and negative influences on MS projected forward. There may be metrics that can be reviewed to show strength of program (% students retained, financial viability and overall impact). Evaluating enrolment potential
12. SAC Membership: No candidates for review
13. Staff Lunch: Do another event for the staff. Staff development day on Oct 13th – lunch would be great for the schedule. Alex to coordinate.
14. Staff Retention: Kresta to present data from past 3 years. Concerns over if the levels we have are high or as expected.
15. Jeffco Bond and Mill: Chris looking for a show of support for bond / mill asks and thanks for JeffCo BoE for including charters in the process. Chris to write letter of support to BoE and distribute to our community. Unanimous agreement within board for this.
16. Community Outreach: see dash.
17. Assignments: Chris to write letter to BoE, Alex to let us know UIP special meeting needs, Alex to coordinate staff lunch, Neil to schedule committee meeting, Kresta/Beth to discuss needs they would like, Kresta to meet with Roger/Jill on communications issue.
 - a. Need to issue reminders for developing board reminders. Jen to send out email 2 weeks prior – agenda items 1 week prior to meeting to Jen. Get items uploaded COB Monday prior to meeting. If not uploaded it won’t be on the consent agenda.

18. Adjournment: 10:08 PM Motion to adjourn. Neil moves, Jill second, passes unanimously.

**In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the "executive session." The Sunshine Law strictly defines eight criteria under which a private, Executive Session can be held, personnel discussions being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.*


Secretary