

Parent/Guardian Information (Please Print Clearly):

_____ First Name	_____ Last Name	_____ Relationship	_____ Home Phone Number
_____ Mailing Address		_____ City, State, Zip	_____ Cell Phone Number
_____ Parent Email Address for Summer Camp Forms & Correspondence			_____ Work Phone Number

Payment Information:

A \$50 **non-refundable** deposit is required at the time of enrollment for each weeklong session. Balance is due May 1st for Sessions 1 – 5 and May 15th for Sessions 6-9. If enrolling on or after May 15th, complete payment is due at the time of registration. Because staff hiring is based on enrollment and we must secure field trip, transportation, and enrichment reservations well in advance, all fees are retained if the child is withdrawn from the program unless a written cancellation is received by 3:30 pm on Thursday, April 27th, 2017. Cancellations made after this date will not receive a refund. The \$50/week deposit is non-refundable and retained regardless of withdrawal notice or date. Adjustments in schedule must be made in writing and are subject to availability. Each change made after April 27th, 2017, will incur a \$25 Change Fee. Payments received over 5 days late will incur a \$30 Late Fee. Returned checks incur a \$50 fee. There are no refunds or deductions if a child misses for any reason, including illness, vacation, or discipline. **Registration forms, including medical history and immunization information, will be sent via email to the address provided in the parent/guardian information section and are due back no later than May 15th.** Please make arrangements to have an up to date Immunization Record and Annual Statement of Health prepared by May 15th, this may require a physician’s office visit. We WILL accept the physician’s office version of both the Immunization Record and Annual Statement of Health, but require NEW forms for ALL CAMPERs. FHM does not retain health forms.

FHM accepts Visa, Master Card, Discover, checks, and cash. Payments may be made in person during regular office hours of 7:45 am – 3:45 pm Monday – Friday during the regular school year, or sent through the postal mail. Please do not send cash through the mail. Note that the office will be closed March 24th-April 3rd. Payments may also be made through Jeffco Connect for FHM students only. The district shuts down Jeffco Connect for annual maintenance in June, so all payments must be made by May 15th to ensure timely processing.

- Check here to request billing through Jeffco Connect – FHM students ONLY (Student ID required for Jeffco Connect billing)

Children not picked up by the end of the session for which they are registered incur a charge of \$1.00 per minute; payable within 24 hours of the late pickup. In the event that your child is not picked up within a half hour past the end of their selected program, and the parents/guardians cannot be reached, our licensing policies require us to notify the emergency contacts you have listed. If no one is able to pick up your child within an hour past the end of their selected program, we must then call the Jefferson County Sheriff’s Department and Social Services, who will assume custody of the child.

Signature:

I have read and understand the above guidelines. I agree to uphold the guidelines and understand that if the balance is not paid by the due date(s), my deposit and space will be forfeited. Further, I understand that my child cannot stay at camp until all required enrollment, health, and emergency forms are submitted.

Parent/Guardian Signature

Date