

Free Horizon Montessori
Board of Directors
Board Meeting Minutes
February 9, 2017

1. Meeting called to order at: 6:03 p.m.
Board Members Present: Chris Webber, Neil Belstock, Jennifer Stickel, Hilary Hobson, Alexandra Ramsay, Jill Fricker
Staff Members Present: Beth Helmke, Kristin Shadowlight, Casey Stalker, Kresta Vuolo
Community Members: Lisa Cernick
Absent: Roger Pool
Reading of Mission, Vision, and Motto
2. Approval of Agenda for current meeting: No changes. Motion to approve by Neil, Second by Alex. Unanimous approval.
3. Consent Agenda: Motion by Neil to approve with amended minutes and finance committee, facilities committee and governance committee, second by Jen. Approved unanimously.
4. Public Comment and Celebration: Good response to emergency power outage, science and engineering fair went well, school spelling bee went over well, final spotlight night held.
5. CSN Update: Spring fling prep going well. Need a VP for CSN.
6. Staff Update: No news.
7. Principal Update: See dash. Olena Kychekeo joined as education assistant. 6th grade visited MS work cycle. JeffCo BoE budget concerns being discussed tonight. Choice enrollment delayed until 5pm Friday. Village night on 15th of March – communicate MS options and other information. Good enrollment overview for 1st choice and returning students.
8. BoD Strategic Planning:
 - a. Branding: Bottom to top distribution of branding has worked well to get the information out. Plan to have icons to use for communications. Goal was to have staff, students, community and visitors understand the brand – end of the year should have staff and students understanding that. Continuing forward would need to focus on how to present it to the external community. There is a place holder in the budget to allow some help with external marketing.
 - b. Capital Planning: See facilities' update. Update from DAD on refi – still a non-favorable bond market but might be OK on bank loan. Some refund on the CECFA cost. Want to ensure that with turnover of members on board we can keep our momentum. Look to keep going in measured steps forward deliberately
 - c. Internal Communication: Rolled into Branding committee. Communication listed in parents' survey and we can see what SAC reviews on that. Want to look at

how best to communicate with all the different families within the school.
Continue to review moving forward

- d. Middle School: Lots of activities on how to move forward on this idea. Starting to switch to more of an operational implementation and might move away from the strategic overview of board. BoD to stay involved on how support is needed to make sure it is an effective move of 6 to MS. Want to keep a feel on how the staff and community will work through the transitions year next year. Continue to keep board aligned with this goal moving forward.
 - e. Principal comments – feel like there is good trust among board and operational staff. Feel like we are doing mostly well at allowing operational duties to principal. Good partnership between board and principal. Want new board members to understand relationship and the values of school and the limitations in time for the staff as well.
9. Community Outreach: Event Calendar posted – want to keep an eye on JCSC goings on
10. Assignments: none
11. Adjournment: 7:47 PM Motion to adjourn. Neil moves, Hilary second, passes unanimously.

**In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the “executive session.” The Sunshine Law strictly defines eight criteria under which a private, Executive Session can be held, personnel discussions being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.*



Secretary