



FREE HORIZON MONTESSORI PK-8

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January 12, 2017

Dear Free Horizon Montessori Families,

As the choice enrollment period in Jeffco Public Schools opens, we ask our current families to declare their intent to return to FHM for the upcoming 2017-18 school year. As a current FHM student, your child is assured our highest admission priority. Because our school's entire financial and staffing model is based on enrollment, we ask you to be 100% honest in your responses. Doing so helps our Executive Leadership team develop a budget and staffing structure to best support student learning opportunities for those who will be here. It also allows us to offer spaces from non-returning students to families on our lottery waiting list. Your enrollment decision will be kept confidential among our administrative team until spring break, which is when our teachers and administrative staff begin preliminary classroom placement discussions and planning for the upcoming school year.

Please return this letter to the front desk by 3:30 pm on Thursday, January 26th in order to secure your child's space in our school. This date is after our two Enrollment & Moving Up Nights, scheduled on January 11th from 6:00 – 7:30 pm or January 25th from 4:00 – 5:30 pm. If you wish to enroll a sibling of a of current FHM student, you must submit the Jeffco First Round Choice Enrollment Application Form and FHM Enrollment Attachment Form no later than 3:30 pm on Friday, January 31st. These forms are available on the FHM website or at the front desk.

If we do not receive your declaration of intent by January 26th, your student's space may be filled in accordance with FHM's enrollment lottery procedures.

- Yes, my student will be returning to FHM for the 2017-18 School year.
- I am unsure at this time whether or not my child will return to FHM because (final commitment due by March 29th):
 - Potential move to: _____
 - Applied at other school(s) – please list: _____
 - Other – please specify: _____
- No, my student will not be attending FHM and understand I am forfeiting my child's spot. Please indicate why you will not be re-enrolling your student at FHM: _____

Student's Full Name: _____ Current Grade: _____ 2017-18 Grade: _____

Please circle program(s) of choice as applicable for your student:

PRESCHOOL (Age 3 or 4 by Oct. 1, 2017)	KINDERGARTEN (Age 5 by Oct. 1, 2017)	Before and/or After Care
3 Full Days per Week (Tues, Wed, Thurs) 8:30 am – 3:20 pm	5 Full Days per Week 8:30 am – 3:20 pm	Before Care Only: 7:00 am – Start of School Circle Days: M T W Th F
3 Afternoons per Week (Mon, Tues, Thurs) 12:30 – 3:20 pm	5 Half Day Mornings 8:30 am – 11:30 am	After Care Only: End of School – 6:00 pm Circle Days: M T W Th F
3 Afternoons per Week + Lunch Bunch (Mon, Tues, Thurs) 11:30 am – 3:20 pm	Half Day Mornings + Lunch Bunch 8:30 am – 12:15 pm	Before & After Care Circle Days: M T W Th F
5 Full Days per Week 8:30 am – 3:20 pm	RETURN THIS FORM TO THE FRONT DESK BY JANUARY 26, 2017. Non-submission of this form will result in forfeiture of your child's space for the 2017-18 school year and require applying through the choice enrollment process to re-enroll.	
5 Mornings per Week 8:30 – 11:30 am		
5 Mornings per Week + Lunch Bunch 8:30 am – 12:15 pm		

I understand that this form constitutes ENROLLMENT ONLY. I must still submit annual student fees and complete and submit annual REGISTRATION PAPERWORK on the designated Registration Day, scheduled for Monday, July 31st, 2017.

Parent/Guardian Signature _____

Date _____

Note: Enrollment in a charter school is a choice enrollment under Jeffco School Board Policy JFBA and Regulation JFBA-R. Under the choice enrollment policy, a student who is accepted into the school is accepted for the span of grades of that school, and is not required to reapply each year for admittance. The school in which the open enrolled student is admitted becomes the "home" school of the student for the span of grades of that school. Should a parent and student wish to return to their neighborhood public school, they would have to apply to the neighborhood school for admittance. If the neighborhood school has "space available" (classroom space and teaching staff) in the requested program, and the student meets the applicable program entrance requirements, such as age requirements, the application would be approved and the child would be admitted. If the student is not admitted, the student would continue to be enrolled at the charter school.