

Free Horizon Montessori
Board of Directors – Annual Retreat – Day 2
Board Meeting Minutes

June 15, 2016

Reading of Mission, Vision, and Motto

1. Meeting called to order at: 5:38 p.m.

Board Members Present: Alexandra Ramsay, Chris Webber, Hilary Hobson, Jill Fricker, Neil Belstock, Roger Pool

Staff Members Present: Beth Helmke, Bree Goans, Kresta Vuolo

Community Members: none

Absent: Jennifer Stickel (excused)

2. Approval of Agenda for current meeting: Chris clarifies Item 8 (Establish SY 2016-2021 Goals) are discussion starting points, not set objectives. Neil motions to approve, Jill seconds, vote is unanimous. Agenda approved, unanimous.

3. Consent Agenda: Neil motions to approve, Jill seconds, vote is unanimous. Consent items approved, unanimous.

4. Public Comment and Celebration: Productive first day of retreat. Summer Camp has been going great.

5. Retreat Objectives: Discussed briefly in context of agenda items already set.

6. Review Prior Years' SWOTs: Discussed SWOT priorities as identified in the 2014 & 2015 Board retreats, touching on progress made and opportunities remaining for each.

7. Board Strategic Objectives Recap: Strategic domains and goals from the current year's plan (Branding and Identity; Professional Development; Capital Planning; Internal Communications) were evaluated in depth.

8. Establish SY 2017-2021 Goals: Based on opportunities remaining in current goals, three areas were maintained in the Strategic Plan for the coming year: Branding/Identity (Neil & Alex lead), Capital Planning (Chris & Jen lead, Jill support development focus), and Internal Communications (Jill & Roger lead); each will have objectives updated to reflect next phases of work. Middle School will be added as a new area (Hilary lead). Professional Development was removed; it will remain a focus, but not stand-alone objective area. Additional topics were discussed per the agenda, but consensus was not to add as strategic items.

9. Assignments: Neil to draft Branding/Communications Committee charter for Aug meeting. Beth & Kresta to compile list/map of current communications for Jill & Roger's review. Beth to summarize strategic goals and present to Finance Committee at annual work session, then for Board at Aug meeting. Beth will update Board calendar for SY16-17, moving monthly meetings to second Thurs of the month.

10. Adjournment: 9:02 PM Motion to adjourn. Alex moves, Jill second, passes unanimously.

**In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the "executive session." The Sunshine Law strictly defines eight criteria under which a private, Executive Session can be held, personnel discussions being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.*